

FINANCE DIVISION

I. MISSION

The Comptroller is in charge of all financial operations of the Agency.

II. FUNCTIONS

The Comptroller shall:

- A. Develop, prepare and execute the Agency budget and finance programs and furnish advice and assistance to Agency officials in all matters of finance and budget policy.
- B. Assist in the establishment of Agency fiscal and budget policies and establish procedures for their implementation.
- C. Supervise the operation of all budget and all financial programs of the Agency.
- D. Supervise all liaison with other agencies in connection with budget and finance matters.
- E. Assist the Director in presentation of the Agency annual budget estimates to the Bureau of the Budget and the Congress.
- F. Provide budget and fiscal services for the National Security Council.
- G. Audit all property accounts.